

HOTEL AND TECHNICAL EXCURSION BOOKING FORM

Please, send the completed form with payment to the Conference Secretariat.

Congress Business Travel Phone: + 420 224 942 575
Lidicka 43/66 Fax: + 420 224 942 550
150 00 Prague 5 E-mail: konecna@cbttravel.cz
Czech Republic

Fields assigned „*“ will be printed on the badge.

Please note that only properly completed form with all required details will be accepted.

I. Personal Details

First Name: *

Last Name: *

Title: Prof. Dr. Mr. Mrs. Ms.

Institution/Company: *

Department:

Street:

City:

State/Region:

Country: *

Zip/Post code:

Phone: + - (e.g. + 420 - 123456789)

Mobil: + -

Fax: + -

E-mail:

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II. Hotel Booking

Hotels will be allocated on a first-come, first served basis. Requests received after **April 15, 2006** will be accepted, however, hotel accommodation is subject to availability and cannot be guaranteed.

All prices are quoted in EUR and include VAT and breakfast if not otherwise indicated.

In case of any special requests (extra bed, apartments etc.) the final price will be announced by Conference Secretariat in the confirmation letter.

a) Arrival Date:

b) Departure Date:

c) Nights:

d) Preferred Hotel: First Choice

Second Choice

- e) Type of Room: single room
 double room (king size bed for 2 persons)
 twin room (two separated beds)

Kindly indicate the name of your accompanying person who will share double/twin room.

First Name: Last Name:

Special Requirements:

f) Price per night (first choice) EUR .

g) Price in Total for the booking EUR .
(price per night × number of nights)

Delegates must settle any extras (garage, minibar, telephone, room service etc.) directly with the hotel upon departure.

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III. Technical Excursion

All prices are quoted in EUR and include VAT.

	No. of person	Price per person	To be paid
Litoměřice + Terezin	<input type="text"/>	EUR 25	EUR <input type="text"/>
The Castles Veltrusy, Nelahozeves and Liběchov	<input type="text"/>	EUR 32	EUR <input type="text"/>
Karlštejn Castle	<input type="text"/>	EUR 25	EUR <input type="text"/>
Prague Gardens	<input type="text"/>	EUR 5	EUR <input type="text"/>
PRICE IN TOTAL FOR TECHNICAL EXCURSION			EUR <input type="text"/>

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IV. Terms of Payment

TOTAL Hotel Booking Total +
 Technical Excursion Total =
 Balance to be Paid EUR

1) Payment by bank transfer

I will pay EUR by bank transfer to:

Bank name: Ceska sporitelna
Bank address: Vaclavske namesti 16, Prague 1, Czech Republic, 110 00
SWIFT/BIC: GIBA CZ PX
Account number: 1717936273
Bank code: 0800
Account name: Congress Business Travel
IBAN: CZ49 0800 0000 0017 1793 6273
Details of payment: 625/your name

**Please note that all bank fees must be paid by remitter.
A copy of the bank transfer must be sent by fax or e-mail to Conference Secretariat.**

2) Payment by credit card

I am paying EUR and I authorize Congress Business Travel Ltd. (Lidická 43/66, 150 00 Prague 5, Czech Republic, VAT number: CZ26424053) to charge my credit card for the payment + 3,5 % for administration fee.

According to czech law, credit cards will be charged in local currency — czech crowns (CZK). The Conference Secretariat will use the fix exchange rate of the Czech National Bank from January 2006, 1 EUR = 29 CZK, for each transaction by credit card.

VISA MasterCard/EuroCard Diners American Express

Card number:

Cardholder's name: ¹⁾

CVC2/CVV2: ²⁾ Expiry date:

Billing address:
(American Express only)

- 1) In case the name of cardholder and name of registered delegate is different, Conference Secretariat has the right to ask cardholder for approval. Please fill in here all requested details and contact the Conference Secretariat for further details. Secretariat will send you a special form for verification.
- 2) CVC2 (MasterCard/ EuroCard) or CVV2 (Visa, Diners) code is printed on the reverse side of your credit card on the signature panel (last three digits).

Signature of the cardholder Date